

**CLARKSBURG CONDOMINIUM II  
BOARD OF DIRECTORS MEETING  
AUGUST 25, 2021  
MINUTES**

Board Members in Attendance:

Robert Borkowski  
Mohammad Jehanzeb  
Tom Liu

Henry Leung, Abaris Realty  
Glen Charles, Abaris Realty

The meeting was called to order at 7:35 pm by Robert Borkowski.

BOARD MEETING MINUTES:

The Board reviewed and unanimously voted to approve the minutes of the May 26, 2021 Board meeting as written.

MANAGEMENT REPORT:

The Board discussed the various email correspondence from Betty Forrest. Management will address any urgent issues that are reported but other issues will be shared with the Board to discuss when needed. The Board reviewed Betty's request for reimbursement for purchasing 2 rug for the lobby which was denied as the Board did not ask Betty to purchase the rugs.

The Board discussed the carpet cleaning which was recently completed. There were complaints that the carpets were not cleaned properly so the contractor has gone back and addressed the issues. The Board unanimously approved to pay the invoice for the completed cleaning.

The Board discussed the email for a couple of owners regarding the lobby. The Board recommend any residents that email about the lobby join the lobby committee and provide multiple proposals for furnish the lobby for the Board to review.

The Board reviewed the proposal from Advanced Elevator for installing CAT-6 wiring for the camera installation in the elevator. The Board unanimously approved the proposal with Option A.

The Board reviewed the proposal from O'Connor and RV Carey for cleaning out drain stacks in two units. The Board unanimously approved the proposal from RV Carey.

There being no further business, the Board meeting was adjourned at 8:07 pm.

The next Board meeting will be held on Tuesday, November 23, 2021.